



INSTRUCTIONS FOR B.Sc. NURSING ADMISSION 2025-26

Dear students and parents

Greeting from MVJ College of Nursing

- 1) All the students have to follow the admission guidelines which is sent to you by Email.
- 2) Upon Entering the college, students must visit the Accounts Section to purchase the admission application form and pay the balance fee.
- 3) Fee details and bank account information is provided in the provisional admission letter.
- 4) Two sets of self-attested photocopies of all required document must be submitted.
- 5) Each and every student must submit undertaking pertaining the fee and hostel on stamp paper. Purchasing the stamp papers first part is the candidate, and second part is the MVJ College of Nursing.
- 6) **Please see the Annexure – A**
- 7) Please scan all your documents and make separate pdf of each and label them (do NOT make single PDF containing all the documents, because each document must be uploaded into the RGUHS portal separately).
- 8) Place all the PDFs in a single folder labelled with your full name.
- 9) Include in the folder, a soft copy of your passport size photograph in JPEG format, less than 45 KB.
- 10) Emails the folder as an attachment to admissions@mvjcon.edu.in

Link to update the details of students to MVJ college of Nursing.

<https://forms.gle/Udex421PQuEiQwr1A>

We would like your admission day to be not a stressful one but a memorable one!!

Kindly cooperate with us

Thanks and regards

MVJ COLLEGE OF NURSING

ACCOUNT DETAILS FOR NEFT/RTGS

Name of the Account	MVJ COLLEGE OF NURSING
SB A/c No	1349 1350 0000 0120
Name of the Bank	Karur Vysya Bank
Branch	Hoskote EC
IFSC Code	KVBL0001349

(The below mentioned details to be printed in Rs.100/- Stamp Paper – in the form of Affidavit with NOTARY
1st Party Name: Student Name & 2nd Party Name: MVJ College of Nursing stamp paper to be purchased)

UNDERTAKING BY THE STUDENT

I, _____, Aged _____,
S/o/ D/o _____ residing at
do hereby state and declare that I have sought, and have been granted, admission to
the _____ course at MVJ
College of Nursing (the **Institution**) for the academic year.

I further state that I have read and understand the terms and conditions governing my admission, including, but not limited to, the fees payable by me to the Institution for the duration of the aforesaid course have been communicated to, and accepted by me, as a pre-cursor to my obtaining admission herein. The said terms and conditions are annexed to this undertaking as **Annexure A**.

It is my unequivocal undertaking, that I shall abide by and comply with the terms and conditions, including payment of fees in a timely manner, as determined by the Institution at all times without demur. In particular, I understand, acknowledge and accept that my admission shall, at all times, be liable to rescission by the Institution in the event that I violate the said terms and conditions, and, in particular, default in payment of the fees determined by the Institution and agreed by me as per **Annexure A**.

I understand, agree and do hereby declare that this Undertaking shall be binding on me and that no claim can be raised by me against the Institution in the event of a violation of the terms and conditions determined by the Institution, and in particular, any default in the payment of fees.

NAME & SIGNATURE OF THE STUDENT

PLACE :

DATE :

(The below mentioned details to be printed in Rs.100/- Stamp Paper – in the form of Affidavit with NOTARY
1st Party Name: Student Name & 2nd Party Name: MVJ College of Nursing stamp paper to be purchased)

UNDERTAKING BY THE PARENT

I, _____, Aged _____, S/o/
D/o/ W/o _____ residing at
do hereby state and declare that my child/ward _____ has
sought, and _____ been granted, admission to the _____
course at MVJ College of Nursing (the **Institution**) for the academic year _____

I further state that I have read and understand the terms and conditions governing my child/ward's admission, including, but not limited to, the fees payable to the Institution for the duration of the aforesaid course have been communicated to, and accepted by me, as a pre-cursor to my child/ward obtaining admission herein. The said terms and conditions are annexed to this undertaking as **Annexure A**.

It is my unequivocal undertaking, that my child/ward and I shall abide by and comply with the terms and conditions, including payment of fees in a timely manner, as determined by the Institution at all times without demur. In particular, I understand, acknowledge and accept that my child/ward's admission shall, at all times, be liable to rescission by the Institution in the event that we violate the said terms and conditions, and, in particular, default in payment of the fees determined by the Institution and agreed by me as per **Annexure A**.

I understand, agree and do hereby declare that this Undertaking shall be equally binding on me and that the Institution retains the right to initiate appropriate proceedings against in the event of any default by me and/or my child/ward of the terms and conditions of the admission, and in particular, the payment of fees. I further agree that no claim can be raised by me against the Institution in the event of a violation of the terms and conditions determined by the Institution, and in particular, any default in the payment of fees.

NAME & SIGNATURE OF THE PARENT

PLACE :

DATE :

ANNEXURE –A

The tuition fees as agreed and to be paid during the period of UG course

<u>Name of the Student</u>	
<u>Course</u>	<u>Bachelor of Science in Nursing</u>
<u>Batch</u>	<u>2025-26 batch</u>
<u>Category (Seat quota)</u>	

Fees Details

<u>SL No</u>	<u>Amount of Tuition Fees details</u>	<u>For the Year</u>	<u>Before the Due date</u>
1	Rs.	2025-26	Paid
2	Rs.	2026-27	31.10.2026
3	Rs.	2027-28	31.10.2027
4	Rs.	2028-29	31.10.2028

Name & Signature of the Student

Name & Signature of the Parent

Place :

Place :

Date :

Date :

UNDERTAKING FOR GIRLS HOSTEL

I, _____ Mr./Mrs. _____ Son/Daughter
of _____
residing _____
_____ at _____
_____ Admitted as a UG student of MVJ College of Nursing has been provided with
boarding and lodging facility at MVJ College of Nursing campus. My Room no is _____

UNDERTAKING THE FOLLOWING:-

1. As I am fully aware of the hostel rules and regulations, I shall strictly abide by the same.
2. I also accept to abide, by any rules and regulation that may be subject to change from time to time by the management of MVJ College of Nursing.
3. I shall maintain strict **DISCIPLINE** in the hostel. I shall not indulge in any act of ragging in any form and I am fully aware of the consequences of ragging.
4. I shall not consume alcohol or any other alcoholic derivatives/I shall not bring Non-Veg food from outside to hostel rooms.
5. In lieu of my absence, I will not authorize or permit any other person to have mess food on my behalf.
6. I shall not store any armoury or weapon inside the hostel room (with or without license).
7. I shall not cook any food inside the hostel room.
8. Students should not screen/ print unauthorized/ unlicensed movies in the computer & common Rooms. Any violations will be dealt with severity. Punishment for the same will be decided by the authorities.
9. I am aware that No Pornographic materials will be permitted inside the hostel and the same will be confiscated & suitable action will be taken by the concerned authority.
10. While vacating the hostel, student has to submit the vacating letter and Undertaking Bond paper from the parents compulsorily.
11. If Any Room is found locked hostel authorities have the RIGHT TO BREAK & OPEN THE SAME and the cost of damage will be charged from respective students.
12. No strangers will be allowed in the hostel premises for carrying out any business, including dhobi s, cobblers / unauthorized vendors etc...

13. Any Incidents / accidents have to be reported to the warden immediately.
14. The resident's timings for report back to the hostel is 6 PM excluding vacation.
15. No overnight guests are permitted in a student's room. No person of the opposite sex either guest or otherwise shall be permitted to enter the hostel.

MVJ COLLEGE OF NURSING GIRLS Hostel

Rules and Regulations: -

1. Every student before allotment of his accommodation in the hostel shall give an undertaking with respect to the acceptance of the rules & regulations.
2. Allotment of the hostel accommodation will be for the full Course. In case they want to leave the hostel in the middle of the academic year, the hostel fee will not be refunded. In case they want to come back in between the year again they need to pay the whole amount as per the rules.
3. At the beginning of admission and for every year student has to submit the following procedures to the hostel warden ...
 - Name & Parent address.
 - Guardian Address. (if students have)
 - Parents and students mobile number and photography of parents.
 - Email.Any Changes in your bio-data, details have to be strictly informed to the warden.
4. Students must always carry valid Identity Cards issued to them by the institute.
5. Rooms will be allotted at the discretion of the Warden, once allotted, mutual exchange of rooms will not be permitted. In exceptional cases, **THE PRINCIPAL** approval is needed to a written request.
6. The residents of the hostel are responsible for the safe keeping of their personal belongings. They are advised to keep their belongings in cupboard and it should be locked at any cost. Room should be locked even when you are out for a short period.

MANAGEMENT WILL NOT BE RESPONSIBLE FOR ANY LOSS OR DAMAGE TO THE VALUABLES BELONGING TO THE STUDENTS.

7. The student should NOT remove any fittings or fixtures from their room & also from any other room and get them fitted in his / her room.
8. Resident staying in a particular room is responsible for the damages occurred in that particular occupancy room. In case of damage or loss of hostel property the cost will be recovered from the student responsible for such damage. If common property of hostel was damaged it will be collected from all the residents staying in the hostel.

9. Visitors are not allowed to stay along with the students in the hostel rooms'. Visitors have to make necessary entries in the visitor's register.
10. Visitor will be permitted to meet their ward only during holidays & during visitor timing only.
11. The hostel will normally close for holidays as declared by the institute, however the wardens will consider applications from inmates for staying in the hostel during short holidays.
12. Students who are irregular to the class and those who don't pay tuition fees / exam fees or any other fees within the scheduled time, will not be permitted to stay in the hostel.
13. **Students who are not eligible to pursue the studies for the subsequent semester for lack of attendance or non-compliance of sectional requirements (as per RGUHS regulation) will not be allowed to stay in the hostel & in such cases no Boarding & lodging amount will be returned.**
14. In case of any liquor bottles or cigarette traits or non-vegetarian left overs found in the hostel room a fine of Rs.2000 /- will be levied for the 1st time followed by Rs.5000/- for the second time and Rs.10000/- for the final time and thereafter the student will be dismissed from the hostel.
15. Management Reserves the Right to open and inspect any room at any time even in the absence of the occupant.
16. **Parking stickers have to be obtained from the administrative office by post graduate students who wish to park two/ four wheelers inside the campus. Undertaking Stamp paper duly signed by parents has to be submitted to the College of Nursing office.**

MESS TIMINGS AND REGULATIONS.

- Self service
- All Diners are expected to wear decent dresses in the dining hall.
- Breakfast : 7.30 am to 9.00 am
- Lunch : 12.30 am to 2.00 pm
- Snacks : 4.00 pm to 5.30 pm
- Dinner : 7.30 pm to 8.30 pm

These are subjected to changes with the consent of the wardens and mess chief.

Do's and DONT's In Hostel

DO's

- Switch off lights and fan while leaving the room.
- Room and cupboard have to be locked compulsorily.
- Always keep your room neat and clean.
- Complaints of the room have to be entered in the register kept on the security table.
- Any case of theft should be report to the respective wardens immediately.
- Proper entries of gate pass and home pass have to be made in registers kept at the hostel entrance.
- Silence has to be maintained in hostel. Resident should not disturb others.

DON'T

1. Heavy electrical appliances should not be used in hostel rooms.
2. Shouting, littering, loud music, fighting are not allowed in the hostel premises.
3. Residents should not bring day scholars to the hostel rooms.
4. Residents should not celebrate birthday parties in hostel premises.
5. Cooking, Consumption of alcohol, banned drugs, Smoking & narcotics are strictly prohibited. If noticed severe action by management authority will be taken.

MISCONDUCT OR BREACH OF ANY OF THE RULES OF THE HOSTELS WILL RENDER THE OFFENDER LIABLE TO BE FINED AND SUSPENDED FROM THE HOSTEL.

I also undertake & abide by the following condition.

Failure to pay the above, the same can be deducted from my caution deposit amount, deposited in the college accounts, I also have no objection for surprise inspection, if conducted by the management or management authorized personally.

Failure to follow the rules & regulations will be treated as in discipline and dealt with as per contact and discipline rules of College/ Hostel.

UNDERTAKING

As a Parent of Student studying in MVJ College of Nursing, Hoskote, Dandupalya, Bengaluru and staying in hostel hereby assure and give this undertaking that I will advise my Son / Daughter to follow the rules and regulations of the Institution, behave well and maintain strict discipline in accordance with law and set an example as an obedient student till the completion of his / her course in your institution. Noncompliance of the institution rules, the management can take any decision in accordance to the law including terminating him / her from the hostel.

Signature of the Parents

Date:

Signature of the student

Date:

Signature of the Guardian

Date:

Witness:

Warden Signature

Security Signature